



# Bed & Breakfast Inn at La Jolla

7753 Draper Ave. La Jolla, California 92037 Reservations: 1.888.988.8481 [bedandbreakfast@innlajolla.com](mailto:bedandbreakfast@innlajolla.com)

## Standard Corporate Account Application

Call for Special Mid Week Corporate / Business Rates and Promo Code to Book Online. To qualify, the following information must be provided prior to confirming reservations.

**Please fill out completely and email it to [bedandbreakfast@innlajolla.com](mailto:bedandbreakfast@innlajolla.com) or fax to the Inn at 858-456-1510.**

Name of Company: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Attention To Individual Responsible for Travel Arrangements:

Department: \_\_\_\_\_

Name: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Authorized Signature for Payment: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Corporate Reservation Policy:** Corporate and Business travelers only. Mid-week Only (Sunday through Thursday). Run of the House- Select any one of our 12 guest rooms. Exceptions are the Gill Penthouse, Holiday Suite, Pacific View and Fiesta guest rooms which are available at a Discounted Rate but not at the Standard Corporate Rate. Mid-Week, Sunday through Thursday Only. Does not apply to Holidays, Special Events and weekends with their minimum stay requirements. \* **Guaranteed upgrades when available.** All amenities required should be specified at the time reservation is made.

Check in time is 3:00-7:00PM (*Pacific Standard Time*). If later than 7PM (*Pacific Standard Time*) call ASAP or before 7:45PM (*Pacific Standard Time*) for late arrival instructions and arrangements can be made. Must have valid cell phone number and credit card on file. Our Front Desk closes promptly at 7:50PM (*Pacific Standard Time*)

Corporate guests are required to read ALL of the Inn's policies (found on our Website) and agree to abide by them, (*exception being our General Cancellation policy*).

**Corporate Cancellation Policy:** 72-hour cancellation policy. Full refund less \$45.00 processing fee per room if cancellation is more than 72 hours prior to arrival. Cancellation must be by FAX or EMAIL. We do not accept cancellations made by phone. If less than 72 hours, the full amount of the stay is non-refundable. There is no refund for early departures and no shows.

**I have read, understand, and agree to the Cancellation Policy.**

Initials of authorized personal (To be same as above): \_\_\_\_\_